

**ASBURY ELEMENTARY PTA**  
**2009 HOLIDAY CRAFT FAIR**  
**Vendor Information**

Date: Saturday, December 5, 2009  
Held Rain, Snow, or Shine!

Time: Set up starts at 8:30am  
Open to Public 10:00am to 3:00pm  
Clean up finished by 5:00pm

Admission: Free to Public

Booth Space: 5'x8' for \$15.00 and a door prize item valued at \$20  
Tables & Electric cost more (see form)  
No Commission on sales  
Spots are assigned prior to show based on type & balance. The Asbury PTA reserves the right to limit the number of vendors in any given category.

Set Up: One vehicle maximum for vendors, parked in the far south of the school lot during the event.

Advertising: Denver Post Craft Fairs, Denver Post Your Hub, Washington Park Profile, Eventlister.com, Craftlister.com, Area Yard Signs, Banner on School Fence at Evans, Notices to neighborhood Associations

Registration Deadline: November 23, 2009

Cancellation: Fees will not be refunded for cancellation. We would appreciate prompt notification if you become aware that you are unable to participate.

Checks only: \$25.00 fee will be charged for any returned checks.  
Please make your check payable to **Asbury PTA**. Mail, Fax, or bring to school office with a signed copy of the agreement to:

Asbury Elementary PTA  
1320 S. Asbury Avenue, Denver, CO 80210  
Phone 303-722-4695  
Fax 720-424-9775  
asburypta@gmail.com

**ASBURY ELEMENTARY PTA  
2009 HOLIDAY CRAFT FAIR  
Vendor Registration**

**Name:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Telephone :**(\_\_\_\_)\_\_\_\_\_ **Cell:** \_\_\_\_\_

**Email/Website:** \_\_\_\_\_

**Vehicle make/model:** \_\_\_\_\_ **Lic. Plate #:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Craft/Items to be sold:** \_\_\_\_\_

**Booth Space:** 5'x8' \$15.00 per **Quantity needed:** \_\_\_\_\_

**Table Size:** 6' \$5.00 per **Quantity needed:** \_\_\_\_\_  
No tablecloths provided

**Electric:** 120 watts \$5.00 per cord **Quantity needed:** \_\_\_\_\_

As part of the consideration hereof, vendor agrees to hold harmless, and to indemnify Asbury Elementary and its staff, Asbury PTA and its officers, and members from and against all claims, damages, actions, liabilities and expenses, including legal fees, for all damages done to any property, personal injury, and/or loss of life arising from, out of or during the course of the fair by reason of the vendor's participation in the event, operation of their booth, or their occupancy or use of the property or any part thereof.

The vendor will be responsible of any and all damages incurred with the use of the rental tables or equipment. No vendor may sell any soft drinks, name brand drinks, or bottled water. Vendors will not have any noxious or hazardous paints or supplies at the event. All vendors are expected to leave their assigned area clean at the end of the day. Vendors are responsible for collecting and remitting any sales tax collected.

I understand that my name and any photos may be used for promotional and/or informational purposes.

I have read, understood and agree to comply with the above rules, requirements, conditions, and policies.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please make and keep a copy for your records.**