

NEW DISTRIBUTION CODE WORKSHEET

DISTRIBUTION CODE: ____ - ____ - ____ - ____ - ____ - ____ - ____ - ____

BUDGETARY RESPONSIBILITY: _____

Note: The distribution code MUST be 20 digits.

REASON REQUESTED/ITEM TO PURCHASE: _____

REQUESTED BY:

DATE:

Budget Levels _____

ENTERED IN CAYENTA BY/DATE:
