

**Grant Ranch School
PTO Minutes
August 4, 2009**

The meeting was called to order by Amy Austin, President at 6:30 pm

In attendance:

Amy Austin, President
Deb Rodarte, 2nd VP Fundraising
Julie LaFontano, 3rd VP Health & Safety
Heidi Thompson, Treasurer
Patty Moore, Parliamentarian
Amy Linscott, Volunteer Coordinator
Sherene Combes, Secretary

Contact Info for PTO Board

- Amy Austin took our contact information down and will email it to all of us to look over and notify her of any corrections.

P.I.E. Nights

- Board chose three Monday night dates for Fall, Winter, and Spring, and Amy Austin will finalize dates with all Board Members.

Registration

- Each PTO Board Member selected a time slot during registration to be at the PTO table.
- PTO will have a station with forms for: Parents preference for receiving our PAW Prints News letter, Parents form to volunteer to help with our biggest events and/or Classroom Coordinator, Student Directory Form, Yearbook Order Form, a Payment Summary Sheet for the Student Directory and Yearbook, and an Events Calendar.
- Also, we discussed the possibility of mailing out registration paperwork next year.

Event Calendar

- Board chose and confirmed dates for our PTO Meetings (which are alternating between Monday & Tuesday nights for more Parental Attendance); PIE Nights; Cookie Dough Kick-Off and Delivery; Breakfast with Mom, Dad or Grandparents; Fall Festival; Craft Fair; Father/Daughter Dance; and Spring Auction.

Volunteers

- Board came to the conclusion that all parents are automatically PTO Members and we will not be collecting membership dues any longer. We will plan a small fundraiser to make up for our dues collection.

- How do we get more Parent Volunteer help? One way to start is by having a Volunteer Form at the PTO table during registration to help parents see exactly what we need help with.
- Amy Austin is looking into ordering Volunteer Software which will help us to communicate with each other better and hold our document forms and letters so we do not have to create everything from scratch each time Board Members and/or Classroom Coordinators change.

Fundraising

- Deb Rodarte said that everything is in place for our Big Cookie Dough Fundraiser. There will not be Thunderbash type fun this year, but there will be more Limo-to-Lunch rides. The student only needs to sell 15 items to get the Limo-to-Lunch prize.
- Deb R. has announced that she has someone who is willing to donate \$500 to Grant Ranch for a freezer, we will be able store extra cookie dough and other items for additional fundraising.

School Directory

- Board wants to make it clear to all parents that to be listed in the directory it is free and to purchase one will cost \$6.00.

Yearbook

- The PTO will be able to donate some money to help. Soft cover and hard cover are being offered this year. The prices will go up after the first of the year.

Treasurer News

- Some teachers are asking for funds for their classroom and we will not be able to hand out individual classroom funds until after the Fall Fundraisers.
- Heidi & Amy both think that PTO Board really needs a debit card to make simple purchases, so Heidi will look into getting one.