

McKinley-Thatcher CSC
Meeting Minutes
10/15/08

In Attendance:

Brette Scott – Principal
Eliot Lewis – Parent
Kate Stoker – Parent
Brad Wells – Community/Business
Kathleen East – Paraprofessional

Roberta Genty – Teacher
Jeannine West – Teacher
Jenny Lynch – Teacher
Erika Morris – Teacher

1. CSC Housekeeping Items

- Secretary for the month – Erika
- Welcome to the new members (Jeannine, Jenny, Eliot, Kate, Kathleen)
- Concluded that one more parent opening is available since Brad and Heidi are community reps (not parent reps) –will extend the open seat to Heather Jacobson (third nomination on the ballot)
- Mike Worford will help us post the CSC minutes on the website (email to Kate to pass on)
- CSC board in the lobby will also be updated with the minutes, agenda, and forms for public input
- Notebooks will be gathered from previous members and passed out next meeting to current members
- Parent co- chair? Deemed not necessary at this point – might revisit in the future
- Accurate representation of our student body? Not at this point – hopefully in the future we will a more balanced committee that represents the diversity of our school.

2. Celebrations

- School Performance Framework Summary – very positive! Our school is rated “Distinguished” (one of 10 schools to get this rating!) See the DPS website or Brette for a more specific breakdown.

3. New Business

- Role of CSC –
 - Job description - reviewed end of year CSC principal evaluation to get an idea of our roles
 - History of the CSC – previously was CDM (a more formal committee with voting power) – the CSC takes a more collaborative approach. The principal has the final say, but all groups contribute ideas/concerns/plans, etc.
 - We represent our respective groups (parents, community/business members, teachers, classified staff). We need effective mechanisms for gathering input from our constituencies.

- Ex. – Monthly or quarterly parent coffee 8:30-9:00A.M.(at Stellas? off campus?)where parents can come with concerns/questions/input for CSC members to bring to the next meeting
 - Put CSC members’ contact information in the Current so that parents know who their representatives are
 - Confidentiality – personnel issues are always confidential. Otherwise, information is public knowledge unless explicated stated as confidential during a meeting.
- Review of School Discipline Plan
 - Discipline packet was passed out for members to read, review, and gather input/questions for the next meeting.
- SPF (School Performance Framework) Review
 - CSC will primarily focus on enrollment and marketing. The other areas of the SPF are instructional issues that the teachers will tackle.
 - Brette met with the DPS Marketing Director and brainstormed several ideas. DPS will help our school make a brochure/DVD when we are ready with what we want to promote. We need to do some work around vision/mission of McKinley-Thatcher before we are ready to market it! For this year, they will create postcards for us to hand out door to door in the neighborhood. Other marketing ideas:
 - Open House for realtors
 - Meet and greet coffees
 - Mommy groups
 - Walking the neighborhood
 - Wash Park Profile articles/blurbs
 - 3PA meetings/support
 - DMNS fair in January
 - Calling students who were registered to attend McKinley-Thatcher, or who “choiced” in, but didn’t show. Why? Where are they now? If Brette writes a script, parents will help make the calls.
 - Other? (keep brainstorming to report at the Nov. meeting)
- Parent Satisfaction – SIP (School Improvement Plan) Goal Area
 - Family Engagement Rubric (designed by DPS parent/liaison office) was passed out for members to read and review. Next meeting we will evaluate where our school needs improvement (based on the family engagement standards) so that we can write a parent/family engagement goal for the School Improvement Plan.

4. Public Input

- An anonymous letter containing concerns about our school was read aloud to the committee. The committee members brainstormed ways to proactively address the issues raised.
- Halloween will not be celebrated at school this year simply because Oct. 31 falls during Fall Break. The parent that ran Fall Festival for the last dozen years no longer has a child at our school, and since nobody else has taken over

(in a short time frame), we will not have Fall Festival. HOWEVER, we do understand the importance of coming together as a community, and so we are discussing ways to involve the community during the month of November (Thanksgiving lunch, Turkey Trot? Senior Center involvement in Thanksgiving celebration?). Plans will be announced when they are finalized.

5. Principal's Update

- Bond information
 - McKinley-Thatcher would greatly benefit if the bond passed (approx. 1.7 million to the school for various improvements).
- Staffing adjustment update
 - The library para position will be from 8-4 to assist teachers in checking out books to students. The library is still open for student use, but teachers have to accompany students to the library.

6. Old Business

none

7. Next Meeting's Agenda:

- * School Improvement Plan Review (write Parent Engagement Goal)
- * PTA Update
- * Marketing brainstorm
- * Other