



November 28, 2008

Dear Parents of the Class of 2009:

Graduation is rapidly approaching and we would like to bring to your attention information relevant to the graduation progression. Since our September Senior Parent meeting we have received several phone calls with questions regarding graduation and the graduation process; therefore we are mailing information to you for your record keeping; information you and your senior will need to successfully complete the graduation prerequisites.

If you have not signed your students' senior contract, please call the counseling office at (720) 423-5772 to set an appointment with your students' counselor as soon as possible. Both the student and a parent or guardian must sign Senior Contracts. When you make contact with the counselor, please be sure to inquire about necessary academic steps that are needed for graduation and be certain that your student is eligible and on track to graduate. Denver Public Schools graduation policy requires graduating seniors to have at least 220 credits consisting of required math, literacy, science, social studies and elective courses.

If this is your students' 4th year in high school and they are classified as a junior with at least 130 credits, they may be eligible to graduate by summer '09. Please see your students' counselor for more details.

Parents who have not signed their senior contract are placing their students' graduation in jeopardy. From this point and moving forward our line of communication will be via the school auto voicemail system and at senior meetings. If your contact number has changed please, let the counselor know when you are setting your appointment and they will inform you of the necessary steps that need to be taken.

To ensure a smoother exit transition, please take care of any fines that your student have incurred as diplomas nor transcripts will not be released until fines are cleared through the school treasurer. To inquire about fines please contact Ms. Myres at

(720) 423-5715. Also, the last day personal checks will be accepted is Tuesday, April 14, 2009.

Senior Fees/Cap and Gown/Announcements/Memory Book

Senior fees are now due; the \$35.00 fee has been extended to Friday, March 20th. January 30th is the final day for payment. Please see our school treasurer for payment. Please retain a receipt for your records, as this will serve as evidence that you have paid.

Cap and Gowns should be ordered and purchased through Balfour at (303) 989-3266, the deadline for ordering and purchasing caps and gowns is Friday, January 30, 2009. A Balfour Representative will assist you with ordering and payment. Students who have not been measured and who have not ordered their cap and gown by the due date will not be able to walk.

Announcements and Senior Memory Books can also be ordered through Balfour. Please be reminded that Montbello High School transitioned to DVD Yearbooks if your student would like to have their classmates write a special memory to them, books can be purchased through Balfour.

Senior Pictures

We are working with an outside vendor and in order to have your students' senior picture included in this year's DVD yearbook pictures must be submitted to Ms. Dillard (in the main office) clearly labeled on a CD or flash drive with a permanent marker, in a plastic zip lock bag, not later than January 30th. We would like to have a baby picture as well as a senior picture. Families who are unable to produce pictures on CD or flash drives can submit hard copies and we will try our best to have them converted to the DVD yearbook. **Pictures not received by the deadline date will not be included in this year's yearbook.**

Parent Conferences

The remaining Parent Conferences are scheduled to take place on Thursday, February 5, 2009 and Thursday, April 16, 2009 from 4pm – 8pm in our school gymnasium.

Senior Class Meetings

Tuesday, January 13th 5th period – School Auditorium
Tuesday, February 10th 5th period – School Auditorium
Tuesday, March 17th 5th period – School Auditorium
Tuesday, April 14th 5th period – School Auditorium

Senior Class Picture

February

Senior Breakfast

Thursday, April 23rd 8:00am

Senior Prom Theme: “Music of the Night – Masquerade”

Saturday, April 25th 7:00pm Marriott Gateway

Tickets August 18 – January 30 th	Single	\$45.00
	Couple	\$55.00
February 2 nd – April 17 th	Single	\$55.00
	Couple	\$75.00

After Prom Theme: Hawaiian Luau

The purchase of a prom ticket includes entrance into the Luau

Senior Recognition Ceremony

Tuesday, May 5th 6:00pm – School Auditorium

2009 Senior Check-Out/Graduation Rehearsal/Graduation Day

Senior Check-Out has been scheduled to take place on Wednesday and Thursday May 13-14, 2009.

Graduation Rehearsal will take place on Friday, May 15th at 8:00am in the school gymnasium.

Seniors who have purchased caps and gowns will receive them immediately after graduation rehearsal in the Center for Parent/Community Involvement. Balfour will be on hand to issue purchased items to seniors.

Graduation - Tuesday, May 19, 2009 – Colorado Convention Center 7:00pm

- Please be prepared to pay for parking, as there is a fee for parking in downtown Denver.
- There will be reserved seating for our Spanish speaking only parents, a translator has been secured, please call Carmen Cereceres (720) 423-5882 to reserve your seat by Friday, May 1, 2009.

2009 Senior Trip – Grad Night at Disney

May 26th – May 29th California – please see enclosed forms for additional information regarding our Senior Trip.

For further information, please do not hesitate to contact Angela Davis-Robertson at (720) 423-5881 or Danyelle Dillard at (720) 423-5777 your Senior Class Sponsors.

Looking forward to a successful 2009 Graduation.

Sincerely,

Angela Davis-Robertson
Parent/Community Involvement Coordinator

Danyelle Dillard
Principal Secretary

Adr/Dd

Cc: Patricia Geffre, Interim Principal
Ethel McNeal, Head of Counseling
Jalonia Walker, Registrar
Cheryl Myres, Treasurer

