

DENVER PUBLIC SCHOOLS
Interdepartmental Communication

To: All Schools and Departments

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From: Michael Langley, Executive Director, Facility Management
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Date: September 13, 2004

Subject: Upholstered Furniture Purchases

In discussions with the Denver Fire Department regarding flammability standards for upholstered furniture, the District is required to meet certain fire code standards on new furniture whether or not the furniture is purchased by the school/department or donated.

The District school buildings are divided into two categories. The first category are those schools not protected by automatic fire sprinklers. The second category are those schools protected by automatic fire sprinklers. Fire Codes that must be met are indicated below:

1. Schools not protected by automatic fire sprinklers

- a. New classroom furniture
State of California Technical Bulletin 117

- b. New Corridor or public area furniture
State of California Technical Bulletin 133

2. Schools protected by automatic fire sprinklers

- a. New classroom furniture
State of California Technical Bulletin 117

- b. New corridor or public area furniture
State of California Technical Bulletin 117

These standards must also be met for all donated furniture. Donated furniture cannot be accepted unless a letter of compliance is received by the school.

Public areas are defined as: Auditorium, Cafetorium, Gym, foyers and any public seating areas.

Office furniture must meet or exceed State of California Technical Bulletin 117. Most upholstered office furniture (fabric grade 3 or higher) purchased from reputable local companies meets State of California Technical Bulletin 133. Early childhood education furniture purchased from teaching aid Vendors may or may not meet State of California Technical Bulletin 117.

Vendors are to supply documentation to the Schools which indicates their product meets the required standard. This documentation must be on file in the main office for review, if requested, by the Fire Department. Documentation should be filed by room number.

If Purchasing is not familiar with the product being purchased, documentation will be required before items are purchased.