

Southmoor CSC Minutes – August 19, 2008

In attendance: Kent Burger, Heidi Stone, Stacey Shigaya, Pat Mauser, Zach Bastoky, Bruce Holland, Ann O’Sullivan, Mike Adamson, Leane Poate, Heather Jackson and Lisa Freedberg. Guests included Grace Hopley, current 4/5 HGT teacher and principal intern and Judy Malouf, Humanities Facilitator.

Committee roles were established. Mike Adamson will be the Chairperson for the school year. The following committee roles were filled:

Time Period	Facilitator	Secretary
1 st Trimester	Heidi Stone	Stacey Shigaya
2 nd Trimester	Bruce Holland	Pat Mauser
3 rd Trimester	Mike Adamson	Zach Bastoky

Mr. Burger will distribute the Timekeeper, snack and drink assignments.

Monthly Objectives for 2008 – 2009 CSC Meetings

Objectives for each month’s meetings were established as follows:

September – School Improvement Plan (SIP); CSAP data; School Satisfaction Survey; School Performance Framework (if available)

October – School discipline plan

November – SIP, Intentional School Culture Survey

December – School Accountability Report

January – SIP; budget (if available)

February – staffing, budget

March – SIP

April – Community Forum evaluation

May – SIP; principal evaluation

Curriculum

Mr. Burger announced that the teachers will be using “Look For” documents for each subject and grade (ie what subject-area instruction should look like in the classroom). These documents will assist teachers in determining what students should be learning throughout the year.

Disciplinary Plan

The disciplinary plan for Southmoor will be aligned with the recently released DPS plan. Once the Southmoor plan is finalized, it will be sent home to all parents

Bus Routes

There have been communication issues with the bus routes, specifically with parents not knowing which bus their child should be riding. It was suggested that the routes be posted on the Southmoor Web site for parents. Pat Mauser will work with Mr. Burger to get this information posted.

Personnel Selection Sub-Committee

Michelle Shedro was nominated to serve as a parent rep on the Personnel Selection Sub-Committee, which interviews and chooses faculty and staff members for Southmoor. Michelle was appointed by a unanimous vote. Mr. Burger will contact Michelle to inform her of her new position.

Super Citizen

The three Super Citizen assemblies have been published on the school calendar. The teachers are currently working on how the students will be chosen in each classroom.

Student Council

Teacher volunteers are still needed to head this program. It was suggested that Student Council elections be held in conjunction with the presidential election, with students voting for their Student Council reps as well as making their presidential choice. Mr. Burger is aware of an organization which makes voting booths available to schools.

Curriculum Night

Curriculum Night is scheduled as follows:

	6:00 – 6:45 pm	7:00 – 7:45 pm
Sept 2	Kindergarten	5 th grade; 4/5 HGT
Sept 3	1 st grade; 1 /2HGT	2 nd ; 1/2 Traditional
Sept 4	3 rd grade	4 th grade

There will be a talk from Mr. Burger and DPS video each night from 6:45 to 7:00. Teachers of specials will be available each night as well. It was suggested that the letter informing the parents of the event make note that the change in format was a result of parent feedback from last year. Many parents with more than one student were unable to spend an adequate amount of time with each teacher since some sessions overlapped last year.

Principal Report

In order to improve communication with faculty, Mr. Burger has compiled and distributed a revised Faculty Handbook. It is a work in progress which will be used throughout the year. He has also compiled a Professional Evaluation Handbook for teachers to increase the efficiency with teacher evaluations.

PTA Report

- New Family Orientation will be held on August 27th.
- Entertainment Books will be available for purchase soon.
- Sally Foster sales begin at the end of September.
- Donuts for Dads will be rescheduled . The published date of October 1 conflicts with a major Jewish holiday. The new date will be set at the next PTA Board meeting.
- Volunteers for the Legislative Liaison and Historian PTA Board positions are still needed for the current school year.

SPIE Report

- The Dollar a Day campaign is underway.
- The Moose is Loose Walk is scheduled for September 13th at 3:00 pm.
- Although there are volunteers for several committees, chairpersons are still needed for the Silent Auction.

Teacher Input

- It was suggested that tutoring start sooner this year than it did last year. Mr. Burger is waiting for the Request for Proposal so that he can write and submit the grant for tutoring funds.
- The SPIE teacher grant deadline is September 17th. Results are to be announced on October 2nd.

The next CSC meeting is scheduled for Tuesday, September 9th at 6:15 pm. Timekeeper will be Heather Jackson, snacks will be provided by Pat Mauser and drinks by Leane Poate.