

Steck Elementary Collaborative School Committee

Tuesday August 25, 2009

Present were:

PRINCIPAL Mrs. La Dawn Baity

FACULTY REPRESENTATION Andrew Menard

Jennie Dipaolo

Linden Silver

Susan Buck

PARENT REPRESENTATION Kevin Mercado

Greg Cummings

Adam Haynes

Boo Hardie

PTSA REPERESNTATION Christy Jones

COMMUNITY Renee Bruneau

1. The meeting was called to order at 3:20 by La Dawn Baity.

2. EFolder Update: Renee Bruneau

- Friday Folders - we are working on implementing www.emma.com for an electronic Friday Folder system. This should be in place within the next two weeks. All hard copies will be available in the office and posted on the bulletin board.**
- Privacy issues were discussed because the website is an email format and we do not want to be forwarding private information.**
- We will not be eliminating Google groups yet but are considering using**

- In the event of emergencies, our secretary Kristy Warlum will continue to contact parents by telephone and email blasts.
- The school logo has been updated and will be used on electronic communication as from September.

3. PTSA Update: Christy Jones

- **Event Schedule:** we are keeping annual events such as the Book Fair, Steck Auction, and the Sock Hop. We are adding a Halloween activity in the form of a Haunted House and Pumpkin Patch.
- We raised \$4,200 with the Whole Foods bag donation money. This money used in the purchase of 'green' products for the building such as document cameras.
- We did receive a matching grant to purchase two additional Promethean Boards. One is from Promethean and the other from the Morgridge Family Foundation.

4. Public Input: Andrew Menard

Concern has been raised over the level of safety at the intersections around the school. We will raise awareness by using signs at appropriate corners and crosswalks. La Dawn will follow up with District Safety as well.

5. Principal Update: La Dawn Baity

- We were invited to the Board of Education meeting for recognition regarding our Student Performance Framework growth scores,
- Enrollment numbers projected by the district were higher than actual enrollment in the first grades:
 - We telephoned families on the choice list but we still need to ensure the class sizes are optimal for all grade levels. We cannot increase the student population in the upper grades to make up for deficits in the lower grades.
 - With lower than anticipated numbers. we will have to look at

- PTSA concern: parents supported CSR's and paraprofessionals and any cuts may not sit well with the parent community.
- It was noted that we will need to watch the numbers in the smaller first grades carefully when determining staffing positions or additional Choice student enrollment for next year.
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- **School Handbook Review/Approval:**
 - Absences and tardies are a concern because there is data to show that students who have a record of missing classroom teaching time are not reaching their academic goals.
 - Teachers will contact parents after 4 unexcused tardies. The matter will then be referred to the Attendance Officer who will make contact with the family should the tardies continue.
 - Non-essential personal items should not be brought to school.
 - The 'no dog' policy within the confines of the school grounds and birthday policy will be re-addressed at Back to School night (October 14).
- **CSAP and SAR results were reviewed: they showed high growth and major improvements in writing.**
 - Individual CSAP results are accessible to parents via the Parent Portal. Hard copies will be mailed home in the near future.
 - SAR will be out soon and will show evidence that we have met adequate yearly progress as determined by the Federal Government. The 'Excellent School' rating remains.
 - Gaps in some sub-groups of children were discussed.

6. Fall Community Night: Adam Haynes

The framework prepared by Adam was discussed and approved. The provision

the same topics would be presented. It will be held on October 14, 2009 from 6:00 p.m. to 7:00 p.m.

7. Greg Cummings:

- La Dawn will prepare a timeline for the proposal of future changes to our E.C.E program between now and December. Community input and information gathering will be an essential component of this process.
- Adding a Community Member to the C.S.C. Board was felt to be advantageous. Mr. Eric Lunn has not communicated with Greg since his attendance at our May meeting. The addition of a community member will be tabled and discussed at the next meeting.
- Teachers are now in charge of their own websites using 'Wiki' style bulletin boards. CSC will monitor the use and impact of these websites.

Meeting adjourned at 5:30 p.m.